
REGULATIONS
DELO EHF FINAL4 2021
29/30 May

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1. INTRODUCTION

1.1. Aim of the regulations

The DELO EHF FINAL4 2021 regulations govern the rights, duties and responsibilities of all parties participating and involved in the DELO EHF FINAL4 2021, the final phase of the DELO EHF Champions League and provides information as to the respective organization.

In case of discrepancy between the provisions defined herein and in the 2020/2021 DELO EHF Champions League regulations, the provisions of the present DELO EHF FINAL4 2021 regulations shall prevail.

Furthermore, the EHF Hygiene Concept – Back to Handball is an integral part of the DELO EHF Champions League Regulations.

1.2. Date and venue

The DELO EHF FINAL4 2021 will take place on Saturday, 29 May 2021 and Sunday, 30 May 2021 in the "Papp László Budapest Sportaréna" in Budapest, Hungary. Participating teams must arrive in Budapest on Friday, 28 May 2021 at the latest and can depart from Sunday 30 after the final match. Upon request, the arrival was moved to Thursday, 27 May.

1.3. Organisation and contact

Responsibility for the organization of the DELO EHF FINAL4 2021 rests with the European Handball Federation (EHF) and its subsidiary, EHF Marketing GmbH (EHFM). Local organization of the event will be carried out in cooperation with Hungarian Handball Federation (HHF) and official partners. Further information is available from:

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1.4. Fair play

The principles of fair play shall be observed by the EHF Member Federations and their clubs in all matches. This includes not only the treatment of all participating clubs, the referees and delegates but also the behavior of the spectators towards all participating teams.

Observe the rules of the game and the regulations governing the competition.
Respect all participants (players, officials, spectators, media representatives, etc.).
Promote the spirit of sportsmanship and pursue the cultural mission.

The EHF fair play statement will be announced prior to each game in English. The EHF reserves the right to announce the EHF fair play statement in the languages of the participating clubs.

“To ensure fair conditions for all players, officials and referees and in the interest of the sport of handball we kindly request you, the spectators, to support your team in a fair manner and to show a positive attitude towards all participants and spectators. Thank you.”

1.5. Timings

All timings indicated in the DELO EHF FINAL4 2021 manual are Central European Time (CEST).

2. DELO EHF FINAL4 2021 CLUB WORKSHOP

A workshop was held for the participating DELO EHF FINAL4 2021 clubs. This workshop focused on the organization and logistics of the event and took place on the day of the DELO EHF FINAL4 2021 draw event. Participation by all DELO EHF FINAL4 2021 clubs was obligatory.

The DELO EHF FINAL4 2021 workshop took place on Thursday, 15 April 2021 after the draw in an online event with the participating teams.

3. COMPETITION

3.1. General

The EHF is entitled to change and/or adapt the format of the competition (including but not limited to the playing system, playing periods, throw-off times etc.). The EHF will especially make use of such right in case of exceptional circumstances (such as acts, events, omissions or accidents beyond the reasonable control of a party including, without limitation, a labour dispute, pandemic, accident, fire, flood, riot or civil commotion, act of public enemy, legal enactment, government act etc).

All Covid-19 related measures are based on the EHF hygiene concept. The listed topics in the DELO EHF FINAL4 regulations replace the respective topics in the EHF hygiene concept.

In case of discrepancy between the provisions defined herein and in the EHF Hygiene concept, the provisions of the present DELO EHF FINAL4 2021 Regulations shall prevail.

3.2. Structure of the competition

3.2.1. Individul fixture

The playing period of the DELO EHF FINAL4 2021 is fixed by the EHF calendar. The exact playing time of each match is subject to coordination between the EHF and the TV stations as follows:

Saturday, 29 May 2021

Semi-final 1: Györi Audi ETO KC - Brest Bretagne Handball	15:15 CEST
Semi-final 2: Vipers Kristiansand - CSKA	18:00 CEST

Sunday, 30 May 2021

3/4th placement match	15:15 CEST
Final match:	18:00 CEST

The EHF reserves the right to amend the playing times following agreements with TV partners.

3.3. Entry conditions

3.3.1. Pledge of commitment

All four clubs qualifying for the DELO EHF FINAL4 2021 are required to take note of the conditions governing the competition and expressly undertake to observe the applicable rules and regulations.

3.3.2. Entry fee

The entry fee to the DELO EHF FINAL4 2021 (€ 4,500) will be taken from your club account. In case that the entry fee is not covered, the respective club has to ensure that the remaining amount is transferred to the EHF by Saturday, 1 May 2021.

In case the entry fee is not covered by the respective date, the outstanding amount will be deducted from any other disbursement to the respective club.

3.3.3. Finances and taxes

Any financial questions between the EHF/EHFM and the participating clubs will be extended according to the valid Austrian and Hungarian fiscal regulations and existing double taxation treatments between these two countries and the countries of the participating clubs.

Participating clubs will have to provide all necessary fiscal documents in order to secure a proper handling (e.g. certificate of residence).

Taxes which have to be borne by the recipient, due to double taxation treaties or the non-submitting of the requested fiscal documents, will be deducted from the amounts to be paid and transferred to the fiscal authorities. Respective documentation will be sent to the clubs concerned to further use.

3.3.4. Withdrawal

Failure to play a match or late arrival at the venue through a team's provable fault shall render the defaulting team liable for damages and payment of all costs thereof to the EHF and in particular their contractual partners. Further sanctions are detailed in the DELO EHF Champions League regulations, the EHF Legal Regulations and the EHF List of Penalties.

In case of a withdrawal of a club, the EHF shall have the right to nominate a replacement team.

3.4. DELO EHF FINAL4 2021 draw

The draw for the DELO EHF FINAL4 2021 was held on Thursday, 13 April 2021 at 17:30 CEST in the studios of TV Sport 1, Budapest, Hungary.

3.5. Seeding

The draw will be carried out without any restrictions whatsoever, which means there shall be no protection for teams from the same country or any other restriction.

3.6. Playing system for the DELO EHF FINAL4 2021

3.6.1. K.O. Format

The matches of the DELO EHF FINAL4 2021 (Semi-finals and Finals) shall be played in a K.O. format (one match).

3.6.2. Semi-finals

The winning teams of the Semi-finals play for the first and second place. The losing teams of the Semi-finals play for the third and fourth place.

3.7. Player lists

3.7.1. Eligibility

Players are eligible to play in the DELO EHF FINAL4 2021 if they have already been confirmed by the EHF for their respective club.

3.8. Late entries

3.8.1. Conditions for late entry

In cases where a player is not recorded on the players list submitted at the beginning of the season but should become eligible to play in the DELO EHF FINAL4 2021 at a later date, the player may be named as a late entry under the conditions mentioned in point 3.8 (DELO EHF FINAL4 regulations) resp. point 11.3 (DELO EHF Champions League Regulations).

3.8.2. Communication of late entries

Each late entry shall be communicated to the EHF only through the National Federation and shall be confirmed on the official EHF late entry form by the National Federation. For each player entered late a fee of EUR 75 shall be payable to the EHF. Evidence of payment shall be enclosed with the late entry.

3.8.3. Deadline

A late entry is only possible if the payment and the EHF late entry form are received by the EHF Office by **Thursday, 27 May 2021, 12:00 hrs (CEST)** at the latest.

3.9. Players' participation in the event

3.9.1. Players' registration

A club may play the matches of the DELO EHF FINAL4 2021 with all those players that are eligible to participate in the matches of the DELO EHF Champions League. This includes all players that are correctly registered for the club on Friday, 28 May 2021, one day after the deadline for late entries.

A late entry of a player after the deadline of Thursday, 27 May 2021 is not possible.

Each team is allowed to use a maximum of 16 players and four officials for each match. The 16 players and four officials shall be announced to the EHF competition office at the Thermal Margaret Island Hotel by the following deadlines:

Matches on Saturday	Deadline: Saturday, 29 May 2021, at 10:30 hrs.
Matches on Sunday	Deadline: Sunday, 30 May 2021, at 10:30 hrs.

A late entry of an additional player or a later change to the announced list of 16 players is not allowed and will be rejected.

3.9.2. Use of suspended or ineligible players in the match

The use of a player who has been suspended and/or is not eligible to play will lead to consequences as detailed in DELO EHF Champions League Regulations, the EHF Legal Regulations and the EHF List of Penalties.

3.9.3. Use of suspended or ineligible players in the match

The use of a player who has been suspended and/or is not eligible to play will lead to consequences as detailed in DELO EHF Champions League regulations, the EHF legal regulations and the EHF list of penalties.

3.10. Technical meeting

The technical/organisational meeting will be held at the Thermal Margaret Island Hotel on Friday, 28 May 2021 at 10:00 hrs. The technical meeting will be conducted by the EHF in cooperation with all four teams, EHFM and the local organiser. The run-down of the event (ceremonies, side events, etc.) will be communicated in advance and also handed out to all participants of the meeting.

The colour of the team officials must be announced at the technical meeting.

3.11. Players' clothing

The EHF will coordinate the colours of the shirts of the teams at the DELO EHF FINAL4 2021. The result of the draw (for the Semi-final and Final matches) decides the choosing of the colour of the dresses. First named team of a match pairing has the right to choose the colours of dresses (incl. goalkeeper).

Each team shall have two sets of playing clothing in different colours (one dark colour and one light colour). These shall conform to the current EHF advertising on clothing regulations.

Each player must have his name on the back of the shirt above or under the number. The minimum dimension is of 7 cm height, the type of writing has to be Latin letters, in order to make the names clearly visible for the spectators in the playing hall as well as for TV matters.

The players must wear numbers that are at least 20 cm high on the back of the shirt and at least 10 cm on the front. The numbers used must be from 1 to 99. The colour of the numbers must contrast clearly with the colours of the shirts.

A player must wear the same number in the DELO EHF Champions League matches of the entire season, including the DELO EHF FINAL4 2021.

Team playing and training clothing should be in good condition and presentable.

At the request of EHF Officials (delegate, referees) the team officials A-D must change the colour of his/her clothing.

In case of players wearing long sleeves under the playing shirt, the sleeves must be of the same colour of the shirt and all sleeves must be of equal colour.

In case of players wearing shorts or long tights under the playing shorts, the shorts/tights must be of the same color as the main colour of the playing shorts and all shorts/tights must be of equal colour.

In case of players wearing compression socks, they must all be of equal colour.

Advertising on players' match and training clothes is allowed in DELO EHF FINAL4 2021 matches in accordance with the EHF advertising on clothing regulations.

The EHF shall inform the four teams in good time prior to the event of any restrictions or bans regarding advertising on players' playing clothing.

A player must have the DELO EHF Champions League sleeve badge fixed to the left sleeve of the shirt.

3.12. Scoring of matches and ranking

All matches of the DELO EHF FINAL4 2021 shall be played in 2 x 30 minutes with a half-time break of 15 minutes.

If a semi-final match or the final ends in a draw, there will be a five minute break followed by one extra time of 2 x 5 minutes, there will be a one minute half-time break at half-time for the changeover of teams.

If the 3/4 placement match ends in a draw, there shall be no extra time, the match will be decided directly by penalty throws.

If penalty throws are needed to decide the match, the procedure is as follows:

- Only players (incl. goalkeepers) who are listed on the match report and are not suspended or disqualified at the end of the playing time are entitled to participate at the penalty throws.
- Prior to the penalty throws, each team shall name five players by handing the referees a list of numbers. These players shall then take one throw each until a decision (a winner) is reached, alternating with their opponents. Each team is free to determine the sequence in which throwers will take their throws.
- The goalkeepers may be freely selected from the match report and exchanged in accordance with the Rules of the Game. Goalkeepers may take throws and throwers may perform as goalkeepers.
- At the Technical Meeting the teams will be informed at which goal the penalty throws will be taken. The team taking the first penalty throw shall be determined by the referees by drawing lots. The team winning the draw may choose whether it wishes to throw first or last.
- If the scores are equal after the first round of penalty throws, it shall be continued until a decision is reached. In the second round, the other team shall start. Again five

players shall be named who are eligible to play (the players named before may be named once again).

- In the second round, a decision is reached when a goal difference arises after both teams have taken one throw each.
- Serious infractions committed during penalty throws shall be sanctioned by disqualification. If a thrower is disqualified or suffers an injury, an eligible substitute player shall be supplementary named.
- While the throws are being taken, only the player taking the throw, the current goalkeeper and the referees may enter the respective half of the playing court. If the number of eligible players falls below five, players may be named to take a second throw in the same round

3.13. EHF Officials

EHF officials include representatives, delegates, referees, referee delegates, office staff and any other persons nominated by the EHF in relation to an DELO EHF FINAL4 2021 match.

3.13.1. Nomination

The EHF is entitled to appoint EHF officials to the DELO EHF FINAL4 2021.

3.13.2. Referees

Referees shall be appointed by the EHF. The EHF Office shall communicate appointments to the referees as well as to the clubs concerned and their National Federation.

3.13.3. Time keeper and secretary

The EHF is entitled to appoint time keepers and secretaries.

3.13.4. Travel arrangements

The EHF will handle the travel arrangements of all officials appointed to the DELO EHF FINAL4 2021.

3.14. Goal line technology

The EHF will make use of the goal line technology at each of the goals during the matches. Any decision in connection with the possible use of goal line technology during the matches is in the responsibility of the referees and has the same status as any other decision taken by the referees on the court.

3.15. Goal light technology

The EHF will make use of the goal light technology at each of the goals during the matches.

3.16. Instant replay technology

The EHF will make use of the instant replay technology in Papp László Budapest Sportaréna during the matches. Any decision in connection with the possible use of the instant replay technology during the matches is in the responsibility of the referees and has the same status as any other decision taken by the referees on court.

3.17. Electronic Team Time-Out

The EHF reserves the right to install and use the electronic team time-out. In case the EHF makes use of this right, additional information will be provided at the technical meeting.

Rules for the use of the electronic team time-out:

By using this system, each team can request the team time-out directly through pushing a button on an electronic device.

The button is directly connected to the official scoreboard system and pushing the button will directly lead to a stopping of the time, additionally an audio signal will be initialized to make all parties aware of the time-out.

Please note that the general rules regarding number of team time-outs apply and that a team time-out can obviously only be requested as long as ball possession is not changing. With the new system being used, the following rules will apply in case of mistake/misuse of the team time-out:

If the opposing team is in ball possession and a team time-out is requested by the other team, the following punishments will apply:

- Progressive punishment for the official who requested the TTO
- 7-meter throw for the team which was in ball possession
- Team that caused the faulty team time-out will lose one (1) team time-out (total number of the team time-outs will be reduced by one)

In case that the interruption occurs during a clear chance of scoring of the opposing team, the following punishment will apply:

Red and blue card for the official who requested the TTO by pushing the button (8:10b)

7-meter throw for the team which was in ball possession

Team that caused the faulty team time-out will lose one (1) team time-out (total number of the team time-outs will be reduced by one)

A special situation occurs in case the team time-out was requested just in the moment when the own team is losing the ball. If it is clear, that this was a technical mistake from the coach and not on purpose, the EHF official of the match will decide on the following possible measures:

- Progressive punishment for the official who requested the TTO
- Team that caused the faulty team time-out will lose one (1) team time-out (total number of the team time-outs will be reduced by one)
- Technical decision according to the situation on the playing field (free-throw or 7-meter throw)
- These possible measures will also apply if a player requests by mistake a TTO and not on purpose.

A 7-meter throw is obligatory in case all team time-outs have already been used and can therefore not be reduced any further.

In case of technical problems with the device an official can request the team time-out through approaching the EHF delegate and requesting it orally (and thereafter with the green TTO card)

3.18. Legal matters

3.18.1. EHF Legal Regulations

The provisions of the EHF Legal Regulations, the EHF List of Penalties and the EHF Catalogue of Administrative Sanctions apply to all legal matters including procedural aspects and disciplinary offences committed by the teams, delegations, individuals and/or EHF Officials at the DELO EHF FINAL4 2021 unless stipulated otherwise in the present chapter.

3.18.2. DELO EHF FINAL4 2021 disciplinary commission

3.18.2.1. Competence

The DELO EHF FINAL4 2021 disciplinary commission is responsible as first instance for disciplinary adjudication which may result in the exclusion of the participating clubs and/or in the suspension of any of their players and/or officials as well as settling protests in relation to the DELO EHF FINAL4 2021 and Semi-final matches/period.

In addition, and if deemed appropriate by the EHF to ensure the proper running of the DELO EHF FINAL4 2021 and/or the respect of the applicable regulations, violations of the present regulations and/or any other EHF regulations applicable to the DELO EHF FINAL4 2021, by any team, delegation, individual and/or EHF Official arising from of the Semi-final matches/period may be examined, decided upon and sanctioned by the disciplinary commission.

Unless deemed necessary by the EHF to ensure the proper running of the DELO EHF FINAL4 2021, any protest, dispute, disciplinary and/or legal adjudication arising from matches played on the last day of the DELO EHF FINAL4 2021 shall be settled through the regular EHF legal system, i.e. the EHF Court of Handball in first instance, the EHF Court of Appeal in second instance and eventually the EHF Court of Arbitration.

3.18.2.2. Composition

The DELO EHF FINAL4 2021 disciplinary commission consists of three (3) members. The chairman of the disciplinary commission shall be nominated by the EHF before the beginning of the DELO EHF FINAL4 2021.

The two (2) other members of the disciplinary commission are nominated on a case by case basis by the chairman among the EHF delegates present at the venue to supervise the DELO EHF FINAL4 2021 matches.

The members of the disciplinary commission shall be present at the venue. Each of them shall meet the independence criteria defined in the EHF Legal regulations.

If necessary, two (2) substitute members shall be nominated.

The DELO EHF FINAL4 2021 disciplinary commission makes decision by simple majority.

3.18.3. Regulations infringements/disciplinary matters

3.18.3.1. General principles

Any disciplinary proceedings in relation to the DELO EHF FINAL4 2021 and Semi-final matches shall be handled according to an express procedure. Unless otherwise defined herein, applicable deadlines are defined by the competent legal body within the course of the proceedings.

The clubs participating at the DELO EHF FINAL4 2021 and any of their players, officials, delegation members, as well as any person being member of the participating clubs or acting on their behalf shall observe the principles of fair-play and comply with all applicable regulations such as, without limitation:

- the IHF rules of the game
- the regulations of the DELO EHF FINAL4 2021
- the EHF regulations for Anti-Doping and WADA Anti-Doping Code
- the EHF advertising on clothing regulations
- the EHF Hygiene concept

The clubs participating to the DELO EHF FINAL4 2021 are responsible for ensuring an exemplary behaviour of their players, officials, delegation members as well as of any person being member of the participating clubs or acting on their behalf. Clubs are accountable for the conduct of their players, delegation members, officials and any person being part of the participating clubs or acting on their behalf and may be sanctioned accordingly.

The Hygiene concept shall form an integral part of the DELO EHF FINAL4 2021 Regulations and have the same force and effect as if expressly set out in the body of the EHF FINAL4 Men Regulations. The non-compliance of one or more of the provisions stated here above, may be sanctioned according the applicable EHF regulations, including the EHF Legal Regulations. In addition, the respective Officials may be required to reimburse all damages occurred.

3.18.4. Protests

3.18.4.1. Definition

Under the present section, “protest” shall mean any match-related claim which may have an impact on the result of an DELO EHF FINAL4 2021 match.

3.18.4.2. Exclusion of protests

In all matches of the DELO EHF FINAL4 2021, there shall be no valid reasons for protests and protests shall be inadmissible if relating to:

- scheduling of and drawing for matches;
- nomination of referees and delegates;
- referees’ decisions on facts in accordance with the rules of the game, including those based on EHF delegate’s recommendations;
- EHF Hygiene concept

The Hygiene concept shall form an integral part of the DELO EHF FINAL4 2021 Regulations and have the same force and effect as if expressly set out in the body of the DELO EHF FINAL4 2021 Regulations. The non-compliance of one or more of the provisions stated here above, may be sanctioned according the applicable EHF regulations, including the EHF Legal Regulations. In addition, the respective Officials may be required to reimburse all damages occurred.

3.18.4.3. Procedure

Any protest related to any of the DELO EHF FINAL4 2021 matches shall be handed over in writing to an EHF officer present at the venue or at the EHF office at the Thermal Margaret Island Hotel within one (1) hour after the end of the relevant match.

Besides, a protest fee of EUR 1.000,- shall be paid by the claimant to the EHF. Such amount shall be paid directly to an EHF officer or shall be transferred to the EHF bank account at the same time the protest is handed over. In case of transfer payment, the receipt by an EHF officer of a written proof of payment of the protest fee in the defined deadline shall be deemed sufficient.

If the protest is fully granted, the protest fee is refunded to the claimant; otherwise it is forfeited to the credit of the EHF.

The reasons for the protest as well as any relevant statements, information and documents shall be submitted by the claimant in writing and in English to any EHF officer present at the venue or at the EHF office no later than three (3) hours after the end of the relevant match.

For protest relating to Semi-final matches, the DELO EHF FINAL4 2021 disciplinary commission makes a decision on the protest no later than 9:00 am local time the day after the relevant match. Such decision is announced to the relevant parties.

3.18.5. Appeals

Any decision taken by the DELO EHF FINAL4 2021 disciplinary commission according to the aforementioned provisions may be appealed to the EHF Court of Appeal.

Unless otherwise provided in the decision of the DELO EHF FINAL4 2021 disciplinary commission, an appeal shall be filed with any EHF officer present at the venue or with the EHF Office at the Hotel Thermal Margaret Island Hotel or with the EHF office in Vienna in writing and in English no later than three (3) hours after communication of the disciplinary commission decision to the parties.

Besides an appeal fee of EUR 1.000,- shall be paid by the appellant to EHF. Such amount shall be paid directly to an EHF officer or shall be transferred to the EHF bank account at the same time the appeal is filed/requested. In case of transfer payment, the receipt by an EHF officer/EHF Office of a written proof of payment of the protest fee in the defined deadline shall be deemed sufficient.

If deemed necessary by the appellant, a request for temporary suspension of the first instance decision may be filed together with the appeal.

If the appeal is fully granted, the appeal fee is refunded to the appellant; otherwise it is forfeited to the credit of the EHF.

The EHF Court of Appeal decision is communicated in writing to the relevant parties.

The members of the DELO EHF FINAL4 2021 disciplinary commission having decided on the protest in first instance shall not be part of the EHF Court of Appeal panel examining the protest in appeal.

3.18.6. Eligibility to play

No mandatory deadlines and fees are in force for the submission of protests concerning eligibility to play.

3.18.7. EHF Court of Arbitration

Any issue decided upon by the appeal body may be brought by any of the relevant parties before the ECA. The rules of Arbitration for the ECA apply.

The initiation of proceedings before the ECA on a specific issue does not suspend the implementation of the decision taken by the Court of Appeal on such issue, unless decided otherwise by the ECA in accordance with the rules of Arbitration for the ECA.

3.18.8. Arising costs

Rules governing the apportionment and payment by and between the parties of costs related to the EHF bodies' legal proceedings are stated in article 48 of the EHF Legal regulations.

3.18.9. Exclusion of liability

The EHF shall not be liable for any third-party liability claims related to preparation and execution of any single match or any events of the DELO EHF Champions League.

4. EVENT/ VENUE

4.1. Papp László Budapest Sportaréna

The Papp László Budapest Sportaréna is Hungary's largest multi-functional arena. With up to 12,000 spectators, it is a state of the art arena providing the best possible experience for players and spectators alike, with catering outlets, restaurants and extensive VIP facilities on-site. Further information at: www.budapestarena.hu.

4.2. Team facilities

Participating teams will be provided with their own changing room for both days in the Papp László Budapest Sportaréna. Allocation of the four changing rooms will be done by EHF and EHF Marketing.

4.3. Medical support

The medical support will be provided by the local organiser throughout the DELO EHF FINAL4 2021. A dedicated emergency doctor and ambulance will be on call at the Papp László Budapest Sportaréna and further medical support for teams will be offered at the official team hotel.

4.4. Training venues times

Each participating team will be offered a training session in the playing hall on Friday, Saturday and Sunday. The individual training times will be coordinated by the EHF.

4.5. Availability of playing court in Papp László Budapest Sportaréna

Prior to each start of the match the playing court shall be made available to the two teams for warm-up.

4.6. Club hall announcer

The EHF reserves the right to ask each team to bring their own local hall announcer to the DELO EHF FINAL4 2021. He/she will work with the main (neutral) EHF hall announcer to create a special atmosphere in the Papp László Budapest Sportaréna, in particular with the travelling fans from each club. In case EHF approaches the club with such a request, the announcer should be experienced and must follow the organiser's instructions.

He/she will speak in his/her native language before matches while the players' walk in. Each club is responsible for the travel and associated costs of the announcer, the EHF will provide a hotel room in another hotel than the official team hotel and food and beverages for each hall announcer. This is only valid in case EHF actively approaches a club for this matter. Otherwise the official moderators of the event will lead through the programme.

5. CLUB DELEGATION, ACCOMMODATION & TRAVEL

5.1. Size of club delegation

The official club delegation of each participating DELO EHF FINAL4 2021 Team consists of 26 persons and needs to be announced to the organiser. The media manager and the Covid-19 Officer are part of the club delegation. The delegation was extended to 30 persons for the DELO EHF FINAL4 2021 only.

All persons of the club delegation are part of the red zone/bubble concept and will be isolated in the official hotel. These persons will be tested according to the defined testing regime. After the test results on-site are confirmed negative, training and matches can commence, but all participants in the red zone/bubble concept will be restricted to the red zone/bubble until departure.

On top the club can register 6 officials who are not part of the Club Delegation. The names and contact details must be provided at a date to be defined by EHF. These persons are

not part of the bubble/red zone and are not allowed to have contact with the club delegation. In case that the 6 club representatives travel jointly with the delegation, the Covid-19 testing regime needs to be followed partly. Test 1 of the test series as well as Test 2 of the test series (PCR test) have to be conducted in order to be able to travel together to Cologne.

5.2. Covid-19 Officer

All teams should appoint a Covid-19 Officer (see EHF Hygiene concept) who will be responsible for ensuring all mitigation measures are followed by players, team and match officials and all other personnel involved with the event. The Covid-19 is in close contact with the EHF/M responsible for any matters. A Covid-19 Officer Meeting regarding the organisation will be held at the Thermal Margaret Island Hotel , Friday 28 May, 11hrs.

5.3. Travel to the DELO EHF FINAL4 2021

Each participating team is responsible for providing its own transport to Budapest for the DELO EHF FINAL4 2021. Teams must arrive in Budapest before the technical/organisational meeting in a way that at least one club representative can take part in this meeting. Any visa costs have to be borne by the participating teams.

Visa requirements have to be communicated to the EHF competitions department.

5.4. Official team hotel

The EHF announces one official team hotel for the four participating teams. It is mandatory for each team to stay at the official team hotel. Each participating club will be provided with accommodation for 30 people (18 players and 12 officials).

The DELO EHF FINAL4 official team hotel is:

Thermal Margaret Island Hotel
Budapest-Margitsziget, 1007 Budapest, Hungary

Teams have the possibility to reserve additional hotel rooms for the 6 club representatives. Any costs have to be covered by the club itself. Additional reserved rooms will not be located on the team floor and officials are not allowed to enter the areas declared as bubble/red zone.

Each team will be provided with a team meeting room and audiovisual equipment (LCD screen, DVD player) in the Thermal Margaret Island Hotel in Budapest. Due to capacity reasons, additional meeting rooms cannot be reserved by the club.

All hotel enquiries should be made to the EHF office in Vienna. Persons not staying at the Thermal Margaret Island Hotel (media etc.) will not have access to the team hotel.

5.5. Food & beverages

The following meals will be provided for participating clubs:

Thursday: dinner

Friday: breakfast, lunch and dinner

Saturday: breakfast, lunch and dinner

Sunday: breakfast, lunch and dinner

Monday: breakfast

The local organiser will provide water bottles for all participating teams during the weekend.

5.6. Local transport

Local transport will be offered by the local organizer and will be at the disposal of the team from their arrival in Budapest on Thursday, 27 May 2021 to their departure on Monday, 31 May 2021 at agreed times.

5.7. Costs

The costs for board and lodging resp. local transport of the official team delegation of 26 persons in the official team hotel from Friday, 28 May 2021 to Monday, 31 May 2021 will be borne by the EHF resp. local organizer. Accommodation cost for delegation sizes exceeding 26 people up to the maximum of 30 people to be covered by the club itself.

Above this figure, all arising costs such as for hotel rooms, food and beverages or transport are covered by the respective club. Availability of extra hotel rooms is not guaranteed by EHF.

Any additional costs occurred by teams such as single rooms, additional rooms, additional or special food and beverage requirements, phone calls, mini bar, additional hotel facilities and other requests are the responsibility of each club. All additional costs must be paid by the delegation before departure from the hotel.

6. TICKETS

6.1. DELO EHF FINAL4 2021 tickets

European Handball Federation together with its marketing arm, EHF Marketing GmbH, and the Hungarian Handball Federation as local organiser informed that a limited number of spectators will be allowed at the DELO EHF FINAL4 2021. The decision follows recent developments in Hungary with the country's government lifting the restrictions for sport events and allowing spectators under certain conditions.

EHF/M and the HHF have subsequently agreed to allow handball fans at the DELO EHF FINAL4 2021 under the following circumstances.

- Spectator attendance is capped at 50% of the arena capacity
- Wearing a mask is always mandatory

- The first five rows of seats behind the team benches will be free of spectators and used for teams, Referees/Delegates and EHF/M staff, who are all tested
- The first three rows on the opposite side of the team benches will be free of spectators
- No food and beverages will be allowed on the seats
- Attendance is only possible for people in possession of an immunity certificate issued by the Hungarian health authorities. This applies to all age groups
- Fans from outside of Hungary can only attend if they are in possession of an immunity certificate issued by a country with which Hungary has a bilateral agreement for acceptance of such a certificate.

The Hungarian Handball Federation as the local organizer responsible for the handling of the ticketing will reserve a dedicated ticket contingent for the fans of Vipers Kristiansand, CSKA and Brest Bretagne Handball. However, the possibility to make use of these contingents depends on the abovementioned requirements including the bilateral agreement for the acceptance of immunity certificates.

Each club will receive a separate information about this ticket contingent and will have to confirm the number of requested tickets by Friday, 21 May 2021

7. OFFICIAL EVENTS

7.1. Organisational/Technical meeting

A technical and organisational meeting will be held either at one of the team hotels, the official hotel (EHF/M) or online on Friday, 28 May 2021, 10:00 hrs. The organisational meeting will be conducted by the EHF in cooperation with all four teams, EHF/M and the local organiser. The run-down of the event (ceremonies, side events, etc.) will be communicated in advance and also handed out to all participants of the meeting.

8. CEREMONIES & AWARDS

8.1. Entry ceremony

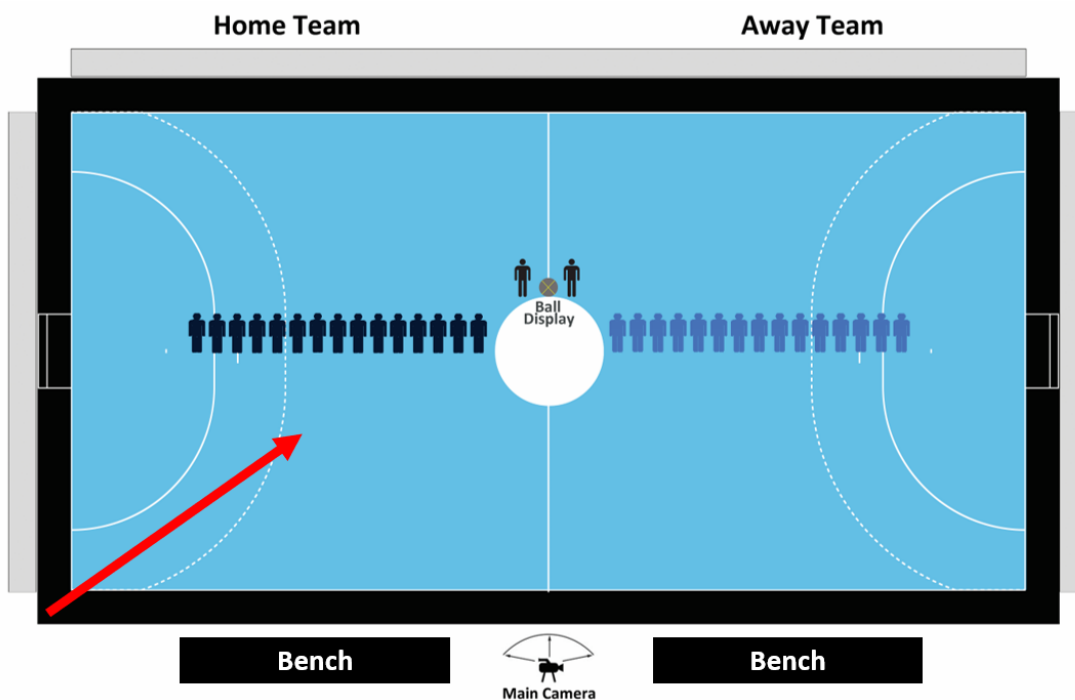
The entry ceremony of the DELO EHF FINAL4 2021 will be communicated to the four participating clubs in good time prior to the DELO EHF FINAL4 2021, specially commissioned by the EHF for the event. During the pre-match entry ceremony all players are required to stand in one line with the referees facing the main TV camera as the team line-up is presented to the TV audience. Players are not permitted to move or continue their warm-up routine during this phase of the entry ceremony.

The away team is always entering first.

The timing is scheduled as follows:

Approx. 15:00 min. before throw-off	End of warm-up
Approx. 10:00 start of the official entry	Walk in of EHF referees and delegates

ceremony	Players walk-in (individually)
	Players line-up
	Official anthem
	Fair-play text (approx. 20sec.)
00:00	Throw-off



8.2. Award ceremonies

The procedures for the award ceremony for the DELO EHF FINAL4 2021 matches, including DELO EHF FINAL4 2021 final match, will be communicated to the four participating clubs in due time before the DELO EHF FINAL4 2021.

8.3. Awards

The winner of the DELO EHF FINAL4 2021– and therefore the DELO EHF Champions League– shall receive the DELO EHF FINAL4 trophy.

9. ANTI-DOPING

Anti-Doping controls may take place before, during and after the DELO EHF FINAL4 2021 in accordance with the EHF Regulations for Anti-Doping.

The EHF Regulations for Anti-Doping and the WADA’s Anti-Doping Code including the list of banned substances are an entire part of these DELO EHF FINAL4 2021 regulations.

In case of Anti-Doping rule violations, EHF will initiate disciplinary proceedings against the perpetrators and take the appropriate disciplinary measures in accordance with the EHF Legal regulations, the EHF List of penalties EHF regulations for Anti-Doping. This may include the imposition of provisional measures.

Member Federations must immediately inform the EHF of any decision at national level sanctioning a player for an anti-doping offence (including interim measures of protection/temporary injunction). A copy of the decision must be sent to the EHF Office. Decisions of Member Federations concerning Anti-Doping offence confirmed by the EHF Anti-Doping Unit will be automatically implemented by the EHF at European level.

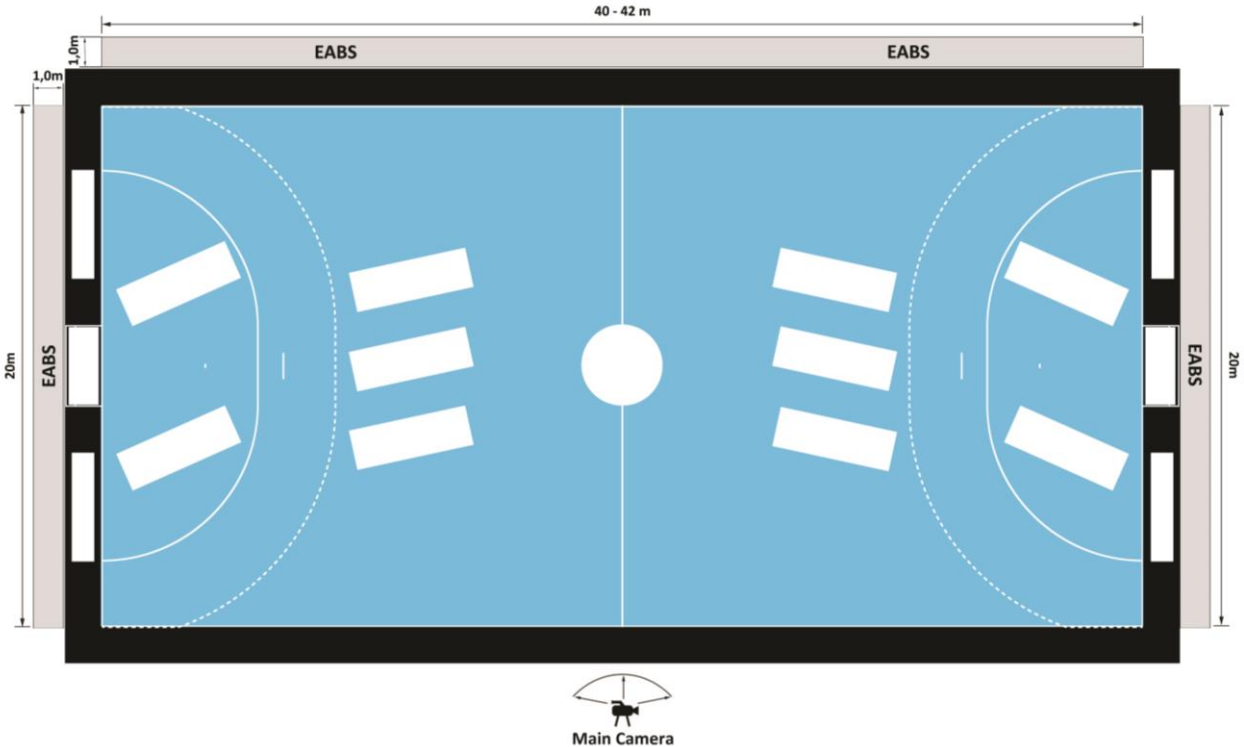
10. MARKETING

10.1. Marketing rights

All rights for the DELO EHF FINAL4 2021 are marketed centrally by EHF, its partners Infront and DAZN and the local organizer. The marketing rights include all advertising on the LCD/LED boards and on the floor, as well as advertising within and outside of the playing hall and all official DELO EHF FINAL4 2021 merchandising.

11.1.1 Floor advertising setup

The floor advertising setup is limited to a maximum of 17 positions (see graphic below).



11.1.2 EABS

An Electronic Advertising Board System will be used on the long and the short sides of the playing court. All animations are produced by EHFM

10.2. Merchandising

The EHFM holds all rights for merchandising products related to the DELO EHF FINAL4 2021 and the use of the DELO EHF FINAL4 Logo. EHFM has the right to use the club logos of the four participating clubs for merchandising purposes related to the DELO EHF FINAL4 2021.

It is not permitted to sell club merchandising in and in front of Papp László Budapest Sportaréna. If clubs wish to sell their merchandising, EHFM will inform them about the possibilities to sell club merchandising at a location away from Papp László Budapest Sportaréna.

10.3. Clothing for event staff and officials

The EHFM together with the local organizer holds all rights for clothing of the DELO EHF FINAL4 2021 event staff and officials.

10.4. Signed player's shirts

Each team is obliged to provide 10 official DELO EHF Champions League players shirts (including official badge) free of charge to EHFM. All shirts have to be signed by each player. The t-shirts shall be handed over to an EHFM representative during the technical meeting at the very latest.

10.5. Club Sponsors

Club sponsors are not permitted to be presented during the DELO EHF FINAL4 2021 either inside or outside the arena except where agreed in writing by EHFM.

10.6. Additional promotional activities

Club sponsors are not permitted to be presented during the DELO EHF FINAL4 2021 either inside or outside the arena except where agreed in writing by EHFM.

11. CORPORATE IDENTITY

This corporate identity chapter is a brand design guide about the brand elements of the DELO EHF FINAL4 2021 and is designed to show the correct usage to all parties involved.

All information provided in this section is based on the online design guide of the DELO EHF Champions League 2020/21, respectively the DELO EHF FINAL4 2021. Information on the general branding of the DELO EHF Champions League is provided in this guide and is not repeated in this section.

11.1. Official name of the competition

The official name of the competition is: DELO EHF FINAL4 2021

The wording “DELO EHF FINAL4” shall solely be used and written in capital letters and without a space between the letters and the number “4”. The use of the wording “Final Four” is not permitted in any event (i.e. it is not allowed to use the word “four” instead of the numeral “4” and/or the wording “Final Four” in a stand-alone format. However, the use of the wording “EHF FINAL4” is allowed).

In connection with the year/date, the year/date shall be always written at the end, e.g. “DELO EHF FINAL4 2021”.

11.2. Official name of the homepage

The official homepage of the DELO EHF FINAL4 2021 is:

<https://ehfcl.eurohandball.com/women/2020-21/>

11.3. Official fonts

The official font for all headlines and sublines in relation to the DELO EHF FINAL4 2021 is the “Formula Condensed”. The EHF font comes in 10 different weights which are used in various applications depending on the type of communication and material at hand. The font is available for download on the online design guide. The link has been sent to the club.

For continuous text (body text) and on all web related cases, one can use the secondary typeface “IBM Pley Sans” which can be found as a standard in Microsoft office packages

11.4. Logo usage

The DELO EHF FINAL4 2021 logos are the graphic representation of this special event as a brand. Please see the mandatory logo versions below:

Vertical (primary logo)



Horizontal (secondary logo)



11.5. Branding

This chapter gives an overview of branding layouts and production.

11.6. Official match ball

The official match ball for the DELO EHF FINAL4 is provided by Select. Clubs will be supplied with 30 balls for training purposes mid-April. Balls will be sent directly to the clubs.

The EHF reserves the right to present and use individually branded official match balls by their partner Select for each match.

11.7. Flags

The official flags are provided by EHFM. The nation flags are to be provided by the organizer.

11.8. DELO EHF FINAL4 2021 web banner

Each club participating in the DELO EHF FINAL4 2021 is obliged to integrate the official DELO EHF FINAL4 2021 web banners on their club homepage at a prominent position and the web banner has to be linked to the DELO EHF FINAL4 2021 homepage:

Banners in different formats can be downloaded on the online design guide. If other formats are needed please get in touch with the respective contact person from the EHFM directly.

11.9. Player's clothing

Participating clubs are obliged to bring their own players' shirts, also used during the whole DELO EHF Champions League 2020/21 season. No special players' shirts will be provided for the DELO EHF FINAL4 2021.

11.10. Official sleeve badge

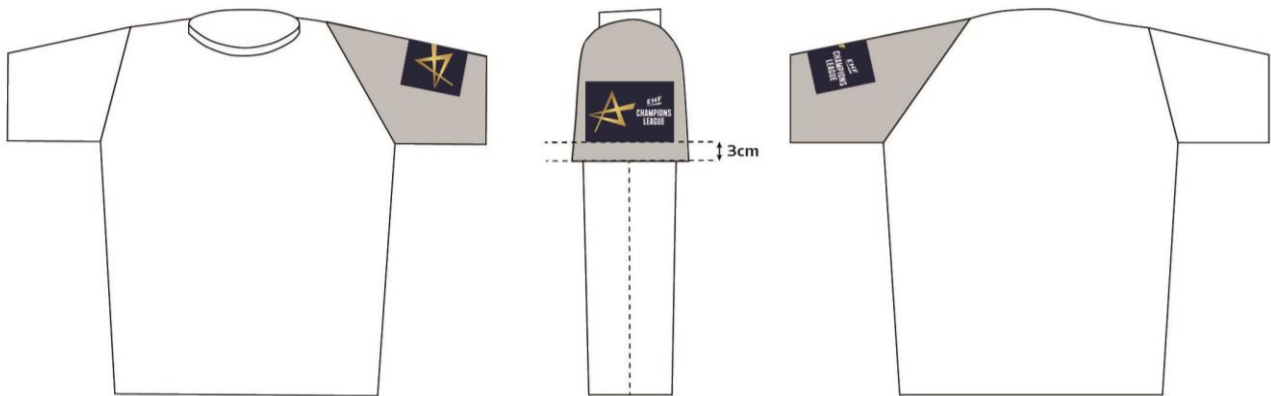
The implementation of the official sleeve badge (size 11 x 7,4cm) is mandatory for all clubs and the sleeve badge must **only** be printed on the left sleeve! The sleeve badge remains the same as during the DELO EHF Champions League season.



Measurements:

Width: 110 mm

Height: 74 mm



The indicated grey area (in the graphic above) around the badge must be free from any advertisement, i.e. club sponsor logos as well as club logos. In this area, only shirt manufacturers' logos will be accepted.

12. MEDIA /TV

12.1. Media obligation

The DELO EHF FINAL4 2021 will enjoy extensive coverage from the international media. The four participating teams and their players shall follow the media regulations drawn up by the EHF and be available for media enquiries during the DELO EHF FINAL4 2021 to ensure the maximum exposure and promotion of the sport of handball and the DELO EHF Champions League.

12.2. DELO EHF FINAL4 2021 multilateral feed production

EHFM will be the Host Broadcaster of the DELO EHF FINAL4 2021 and for this will need the teams to cooperate with the production crew.

EHFM will organise a recording of the team's arrival at the Papp László Budapest Sportaréna on both match days. The recording will start at the team's arrival to the arena and will be carried out while the teams are walking to their changing rooms. No pictures from the dressing rooms will be taken this year, respecting all Covid-19 regulations.

It is an obligation for each club to provide an interview shortly before warm-up. In order to don't bother the players before the match, EHFM will ask the head coach of each team to provide this interview. The exact timing will be agreed between the EHFM and the club. The interview will be held in English and respecting all prevention measures set during the event.

12.3. Club media manager

The teams taking part in the DELO EHF FINAL4 2021 shall nominate a media manager. This person shall be available to cooperate with the EHF media managers, before and during the DELO EHF FINAL4 2021 in order to ensure good promotion of the event. The media

manager of the club will be key contact for the EHF making sure that the team carries out all media obligations. The club media manager will ensure that the DELO EHF FINAL4 2021 receives prominent coverage in the run-up to the event on the club's own website as well as local, regional and national media.

12.4. Press conferences

The following press conferences are scheduled to be held during the DELO EHF FINAL4 2021. Obligatory attendance at press conferences for participating clubs and officials is indicated:

Press conferences will be conducted in English.

Saturday, 29 May 2021

- 15 Minutes following match, Semi-final 1 (Head coach and one key player nominated by the EHF)
- 15 minutes following match, Semi-final 2 (Head coach and one key player nominated by the EHF)

Sunday, 30 May 2021

- 15 Minutes following match, 3/4 placement match (head coach and one key player nominated by the EHF)
- 15 minutes following awarding ceremony, final (head coach and one key player nominated by the EHF)

12.5. Media calls

Due to the restrictions in place to fight the spread of Covid-19, no media call with physical presence of accredited media and face-to-face interviews with the players is currently foreseen to take place at the DELO EHF FINAL4 2021. Virtual and/or individual solutions for interview possibilities between the media and the players will be sought, respecting at all times the hygiene concept and the local restrictions in place. If such solutions will come into effect, the participating clubs will be informed in due course prior to the DELO EHF FINAL4 2021.

12.6. Open training for the media

With reference to the hygiene concept in place at the DELO EHF FINAL4 2021 and in order to safeguard the players' health, the teams' training sessions are not open for any media representatives. The EHF/M is monitoring the situation at the moment. Next to this the EHF/M is evaluating several options and will let you know asap, what will be the final decision on this (at the technical meeting at the latest).

12.7. Post-match procedures

The teams leaving the court following the games must follow the path to the changing rooms defined by the EHF. In addition to the Studios and Flash positions onsite, and to guarantee the access of national and international media representatives to the participating players, computer terminals will be installed in a so called 'virtual mixed zone.,

EHF/M together with the media managers of the respective club will coordinate the presence of two players per club in front of these terminals.

One terminal will be dedicated to the respective team's national media; one to international media. The player selected for the international terminal shall be fluent in English

The head coach and one key player nominated by the EHF from each team shall arrive punctually for the post-match press conference that will be carried out 15 minutes after the games in the press conference room (15 minutes after the awarding ceremony in the final.

The press conferences will be hosted by a moderator. The moderator will wear a face mask at all times unless speaking/moderating the press conference. The exact rundown of the press conference will be communicated to the participating teams in due course prior to the event. The physical presence of media representatives is currently not foreseen, but accredited media representatives may be given the opportunity to ask questions via a dedicated messaging group or similar.

12.8. Media accreditation

Accreditation for all members of the media will run until Monday, 17 May 2021. Media representatives will be informed as to whether they have been granted an accreditation at the latest on Friday, 21 May 2021. Each participating club will have a set number of media places reserved to ensure comprehensive local coverage.

12.9. Media facilities

Every accredited written media representative will receive a marked seat in the media tribune. The positions for photographers behind each goal will also be marked. If the routing and the hygiene concept allows for it, additional spaces in the stands may be available for photographers. There will be a dedicated media centre with info desk and catering. Media centre will be a place where media representatives will be able to follow the virtual post-match press conference. The work of the media will be managed by an experienced media team from the EHF/EHFM/HHF

12.10. Official website

The official website of the DELO EHF FINAL4 2021 is:
<https://ehfcl.eurohandball.com/women/2020-21/ehf-final4/>

12.11. VOD service

Each team will receive a copy of each match on a download basis via an online tool (ehffamily). This is the same procedure which you already had during the season. The matches will be available 60 minutes after the respective match and will have the quality of 2Mbit file. This service is done for the participating clubs to assist their preparations. The VOD material is only allowed to be used for training and preparation purposes and may not be used for any commercial purposes. For this service, the EHFM needs 1 contact person per club (name and email address) to deliver the respective login data.

12.12. Event coverage/interviews

The EHF will provide extensive coverage of the DELO EHF FINAL4 2021 on its official website. Before the DELO EHF FINAL4 2021, clubs are obliged to provide access to the coach and players for interviews by the EHF media team and to provide additional content as required.

12.13. Social media

The official social media channels of the DELO EHF Champions League and the DELO EHF FINAL4 2021 are:

- Facebook: facebook.com/ehf.champions.league
- Twitter: twitter.com/ehfcl
- Instagram: instagram.com/ehfcl
- YouTube: youtube.com/thehomeofhandball
- TikTok: tiktok.com/@homeofhandball

The official hashtags of the event are #deloehfcl #ehffinal4 #showtimeforchampions

12.14. DELO EHF FINAL4 digital coverage

Remote FanTV Show

Due the current circumstances and the well-known limitations for fans to attend the final events during this season 2020/21, EHFM will produce a Remote FanTV Show in order to bring all information related to the DELO EHF FINAL4 2021 directly to the handball fans around.

The Remote FanTV Show will have an innovative approach and will be streamed on the official Twitch, Youtube and EHFTV channels. The following shows are planned for this DELO EHF FINAL4 2021 edition:

Friday, 28 May 2021 between 18:00-19:00 hrs

At the official hotel. Teams are required to provide one key player (English-speaker), the selection of the player has to be coordinated with the EHF Media and Communications team.

Saturday and Sunday prior to the first semi-final and after the second semi-final

At one of the studio positions in the Papp László Arena. Normal Flash interviews will be done after the match and no additional presence of players is required before the respective matches.

12.15. Post-production content

EHFM will produce photo and video material to fill the official digital platforms of the DELO EHF Champions League and to deliver additional footage for digital platforms of EHFM stakeholders.

During matchdays, match footage will be inserted in an Artificial Intelligence software (WSC) which will be able to automatically create content which will be also automatically

distributed to clubs, rights holders and other stakeholders of the EHF Champions League. This content will include, among others, the following elements:

- Near live clips
- Highlights (team and players based)
- Top 5 goals and saves
- Best 7
- Mix Tape of the event

EHFM keeps the rights to organize and coordinate together with the clubs a remote interview with the players on Friday, 28 May afternoon. This remote interview will be based in video call software. Clubs shall guarantee the presence of one player in this interview.

13. ADDITIONAL REGULATIONS AND MANUALS

13.1. Organisation

Clubs and players are required to follow the instructions of EHF and EHFM officials.

13.2. DELO EHF FINAL4 2021 promotion

Clubs will ensure that players and officials are made available in order to promote the DELO EHF FINAL4 2021 and the sport of handball in the run up to and during the DELO EHF FINAL4 2021 event. This will include interviews with the media as well as partner/sponsor and fan promotions. Each team will make themselves available to sign autographs with fans at a time and place designated by EHFM.

13.3. Additional manuals

In accordance with the EHF Statutes, the following regulations and manuals shall form an entire part of the present regulations:

- the DELO EHF Champions League Regulations 2020/21
- the EHF Advertising on Clothing Regulations
- the EHF Legal Regulations
- the EHF List of Penalties
- the EHF Catalogue of Administrative Sanctions
- the EHF Regulations for Anti-Doping and the WADA Anti-Doping Code
- the DELO EHF Champions League Online Design Guide
- the EHF Coaches Licensing Implementation Manual
- the Rinck Convention Manual (2010 edition)
- the EHF Hygiene Concept
- the DELO EHF FINAL4 2021 Media Information